| Name | Purpose | Parameters | Data Provided |
|---|--|--|---|
| HE0001 – Possible WGI | Provides a list of Employees who are due for WGI's within a certain date range | Start Date End Date Setid Deptid Like | Name NID (SSN) Deptid (Admin Code) Pay Plan Grade Step Salary LEI Date WGI Due Date Department Hierarchy SPO Salary Admin Plan |
| HE0002 – Automatic WGI | Provides a list of Employees who received WGI's during a certain period of time | Start Date End Date | NID (SSN) Name NOA Code LA Code Effective Date Department ID |
| HE0003 – Auto Terminations | Provides a list of Employees whose appointments have expired | Appt Exp Start Date Appt Exp End Date | Emplid Name NID (SSN) Deptid (Admin Code) Acct Code (CAN) EmplRcd# (Appt Number) Hire NTE Date (Appt Exp Date) |
| HE0004 - Employee Express Actions – Action Date | Provides a list of Employee Express actions processed between action dates entered at prompt | Action Date Between | Action Date NOA Code NOA Ext (Shred Out) Emplid Employee Record # (Indicating multiple appointments) Effective Date Effective Sequence User (User ID) Employee Name NOA Description |
| HE0005 – Minority Data Audit | Provides an audit of Employees who are missing ethnic codes. It also provides a list of Employees with the code of "6" which is Not Applicable | None | Name Deptid (Admin Code) Location (Geo Loc Code) NID (SSN) NOA Code |

| | | | Hire Date |
|------------------------------------|---|------------------------|--|
| | | | Ethnic Group |
| Name | Purpose | Parameters | Data Provided |
| HE0006 – Tenure Changes | Provides information for tenure conversions that have occurred | Auto Action Type | AA Type (Auto Action Type) Name Emplid EmplRcd# - Appt Number Message Code 1 Message Position Descr Action Date Department ID |
| HE0007 – Savings Bonds | Provides a list of Employees with savings bonds | None | Department ID Employee ID Employee Name NID (SSN) Effective Date Bond Priority Bond Denomination description Other Registrant Type Deduction Amount Job Code Job Title Owner Co-owners Beneficiaries Addresses |
| HE0008 – TSP Missing Deductions | Provides a list of Employees who do not have TSP deductions entered | None | Department ID Employee ID Employee Name NID (SSN) Job Code Job Title Plan Type |
| HE0009 – CAN Changes | Provides a list of CAN changes | Start Date End Date | Department ID POI NID (SSN) Acct Code Employee Name Effective Date Acct Code |

| Name | Purpose | Parameters | Data Provided |
|--------------------------------------|---|--|---|
| HE0010 – Staffing Runs | Provides organization roster data | Effective Date Setid Deptid Like | Department ID NID (SSN) Employee Name Short Description Description Pay Plan Occ Series Grade Step Salary Acct Code Reg/Temp Full/Part Time Job Code Supervisory Code Location Hire Date Ceiling Type Bargaining Unit FEGLI base POI Base Pay |
| HE0011A – Probation Date Period | Provides data on probation end dates for active Employees | Start Date End Date Setid Deptid Like | Department ID Employee ID Employee Name NID (SSN) Job Code Probations Dates SES Probation Date Mgr/Supv Probation Date |
| HE0011B – SES Probation Date | Provides data on probation end dates for active Employees | Start Date End Date Setid Deptid Like | Department ID Employee ID Employee Name NID (SSN) Job Code Probations Dates SES Probation Date Mgr/Supv Probation Date |
| HE0011C – Mgr/Supv Probation Date | Provides data on probation end dates for active Employees | Start Date End Date Setid Deptid Like | Department ID Employee ID Employee Name NID (SSN) Job Code |

| | Probations Dates |
|--|--------------------|
| | SES Probation Date |
| | Mgr/Supv Probation |
| | Date |

| Name | Purpose | Parameters | Data Provided |
|--|--|--|---|
| HE0012 – Health Benefits Field Report | Provides data on actions that impact or affect health benefits | Begin Date Entered End Date Entered | Employee Name Employee ID NID (SSN) Action Action/Reason NOA Code NOA Description Department ID |
| HE0013 – Actions Processed Sort by POI | Provides a list of actions processed by a SPO for a period of time | Business Unit Start Date End Date | POI Employee ID Name Effective Date Effseq Action Action reason Action reason description NOA Code NOA Ext WIP Status Action Date Acct code Deptid Position title |
| HE0014 – Employees who Report to Prompt | Provides a list of Employees who report to a particular position | Reports to Position Number | Reports To Position Employee ID Employee Name Position Number Official Position Title |
| HE0015 – Employees by Department | Provides a list of all Employees that the query requester has access to based on their admin code access | None | Department ID Department Name Employee ID Employee Name Official Position Title Position Number Jobcode Position Title Occ Series Grade Step |

| | | | Reports To Position National ID Work Schedule Pay Plan Sal Admin Plan Standard Hours |
|--------------------------------|--|--------|--|
| HE0016 - 638 Compack Report | Provides a list of Employees in their respective departments within a Set ID including hire date and date of birth | Set ID | Department ID Employee ID Employee Name Hire Date Birthdate |

| Name | Purpose | Parameters | Data Provided |
|--|---|---|---|
| HE0017 – Years of Service Listing/POI | Provides years of service data | Service Date From Service Through Date Setid Deptid Like | Department ID Employee Name Hire Date Birthdate Service Date POI Pay Plan Grade Position Description Occ Series Reg/Temp Tenure Base Pay Step TSP SCD Vet Pref Code Retirement Code Postal Code |
| HE0018 - Position Requisition | Report whether a new position is needed to review all inactive and vacant active positions in EHRP within a jobcode | Set ID Job Code | Set ID Job Code Position number Status Description Deptid Regular/Temp Full/Part Pay Plan Mgr Level FLSA Status Org Position Title Title Occ Series Salary Plan Grade |
| HE0019 – Job Code Requisition Query | Reports if an acceptable job code currently exists or if a new job code will need to be created | Pay Plan Salary Administration Plan Salary Grade Occupational Series FLSA Status Pay Basis Functional Class | Set ID Job Code Status Off Title Occ Series FLSA Status Mgr Level Pay Plan Grade Pay Basis Func Class |

| | Manager Level | |
|--|---------------|--|

| Name | Purpose | Parameters | Data Provided |
|--------------------------|----------------------------------|--------------|-------------------|
| HE0020 - Get Last Job | Retrieves last job code so new | Set ID | Max Job Code |
| Code | ones can be created in sequence | Jobcode Like | Set ID |
| HE0021 - WGI Eligibility | List of all Employees who are | Start Date | ID |
| Query – missing reports | eligible for a WIGI but are | End Date | Name |
| to | missing "Reports To" Supervisor | | Deptid |
| | | | WGI Due Date |
| | | | Date LEI |
| | | | Reports To |
| HE0022 - WGI Eligibility | List of all Employees who are | Start Date | ID |
| Query – missing | eligible for a WGI but may not | End Date | Name |
| performance rating | meet the criteria to receive one | | Deptid |
| | because of a missing | | WGI Due Date |
| | Performance Rating | | Date LEI |
| HE0023 - EHRP Users | Back up method of identifying | Start Date | Deptid From |
| affected by CAO and/or | EHRP users who have either | End Date | Deptid To |
| Organizational Changes | changed appointing offices | Setid from | Name |
| | (CAO) or have been affected by | | ID |
| | an organizational change | | Effective Date |
| | resulting in a different | | WIP Status |
| | Department ID (admin code) | | Action |
| | | | Reason |
| | | | NOA code |
| | | | NOA Ext |
| | | | Oprid |
| | | | Oprid Description |
| HE0024 - EHRP Users | Identifies EHRP users who have | Start Date | Deptid To |
| who Separated from | separated from the Agency so | End Date | Name |
| Agency | that their user profile can be | | ID |
| | deleted (or inactivated) | | Effective Date |
| | | | WIP Status |
| | | | Action |
| | | | Reason |
| | | | NOA Code |
| | | | NOA Ext |
| | | | Account Locked |

| Name | Purpose | Parameters | Data Provided |
|--|--|---|--|
| HE0025 - Terminated Employees Query | Identifies Employees who have been terminated so that their user profiles can be locked out | Start Date End Date | ID Name Deptid Action Effective Date Occ Series Title GEO Code Business Unit Action Processed Date Processor |
| HE0026 - User ID's Filtered by Agency | This report allows Security Administrators to identify their user ID's for maintenance purposes. | None | User Description ID Row Security Permission List Class Descr Deptid Dept Set ID Name |
| HE0027 - Physician's Special Pay – Prompt for End Date | Provides data regarding PSP's including effective dates and end dates | Service Agreement End Date does not exceed date entered at prompt | ID Name Deptid Service Agreement Type Effective Date End Date |
| HE0028 – GS NTE Between From/Thru Date | Provides a list of GS Pay Plan Employees Appointment NTE expirations for a period of time | Set ID Deptid Start Date End Date | Emplid Name Pay Plan Grade Step Job Title Salary Deptid Full/Part Time Reg/Temp Std Hours Hire NTE Date |

| Name | Purpose | Parameters | Data Provided |
|--|---|--|--|
| HE0029 - Physician's Special Pay – Prompt for Start Date | Provides data regarding PSP's including effective dates and end dates | Start Date | ID Name Deptid Service Agreement Type Effective Date End Date |
| HE0030 – Union Dues Report | This query provides data to report union dues by POI | Personnel Office ID (POI) | POI Name NID Descr Bargaining Unit Union Code Deduction Code Descr Effective Date Distribution Code Rate/Pct |
| HE0031 - Retention Allowance Changes | List Employees who had a change in their retention allowances | Effective Date Setid Deptid Like | ID Name NID NOA Code with Ext Effective Date Amount Deptid Position Title Occ Series Grade |

| Name | Purpose | Parameters | Data Provided |
|--|---|-------------------------------------|--|
| HE0032 - RIF data | Provide RIF data | Location Like or Jobcode Like | Deptid Name Occ Series Comp/Area Level Grade Type Appt Veterans Preference Pref RIF Work Schedule Leave Date Position National ID Job Title Location Employee Class Tenure Position Occupied Position Title Hire NTE Date Pay Plan Manager Level Step Base Pay Locality Adjustment Jobcode |
| HE0033 - SES Employees with their pay level and salaries | Provides a list of SES Employees | None | Deptid Emplid Name Grade Step Pay Plan Total pay |
| HE0033B – Active SES Employees with their pay level and salaries | Provides a list of Active SES Employees | None | Deptid Emplid Name Grade Step Pay Plan Total pay |
| HE0034 – Non-US Citizens Listing | Provides a listing of non-US citizens | None | SSN Last Name Citizenship Status Country Emplid Deptid |

| | Birthplace |
|--|--------------|
| | Birthstate |
| | BirthCountry |

| Name | Purpose | Parameters | Data Provided |
|---|---|---|--|
| HE0035 - Pending Future Actions | This report helps users determine if Employees who are due to receive an Automatic action also have a Pending Future Action. If an Employee has a Pending Future Action, that action will have to be updated manually with the automatic Action information | From Date Thru Date | Emplid Employee Name Deptid Pending Future Action Effective Date Pending Future Action NOA WGI Due date Career Conversion Date Probation Date SES Probation Date Supv/Manager Probation Date |
| HE0036 – Past due CC Ten Conversion | Report of individuals that are in tenure of 2, type of appointment is career-conditional, and the career conversion date is past due | Career conversion date < date entered at prompt | Deptid Emplid Name Career Conversion Date Type of Appointment |
| HE0037 – Total EEs enrolled in FEHB/Date | All Employees enrolled in FEHB (not those eligible, but those actually enrolled). Date parameter so the query can be run at different time intervals | Effective Date Setid Deptid like | Emplid NID Name Deptid Benefit Plan Plan Description |
| HE0038 – Union Report by Deptid | All employees with a union deduction | None | Deptid Employee Name Position Title Pay Table Occ Series Grade Bargaining Unit Union Code Deduction Code Description Effective Date Rate/Pct |
| HE0039 – Job Requisition Query | This report provides a list of requisitions created for a specific recruiting office that have not yet been processed | Set ID Recruiting Office Like | Recruiting Office Job Requisition Number Status Status Date WIP Status Remarks |

| | Requester |
|--|-----------|

| Name | Purpose | Parameters | Data Provided |
|---|---|---|---|
| HE0040 – Vacant Positions by Deptid | This report provides a list of all vacant positions | Setid Deptid Like Jobcode Like | Effective Status Deptid Position Number Jobcode Position Description Grade Occ Series Pay Plan Grade FLSA Status Pay Basis Functional Class Manager Level Salary Admin Plan |
| HE0041 - NIH Row Level Security | This report shows row level security codes and their associated admin codes | None | Row Level Security Code Deptid Access (Y or N) |
| HE0042 – Employees and their Emplid | Reports all Employees and their Emplid | None | Name Emplid |
| HE0043 – Actions Processed within a Dept | This report provides list of actions that have been processed for a Deptid for a period of time | Start Date End Date Setid Deptid | Deptid Gvt Pay Plan Emplid Employee Name Position Number Job Code Action Reason NOA Code NOA Description NOA Ext Effective Date Authority 1 Grade Occ Series Bargaining Unit NTE Date |
| HE0043_2 – Actions Processed within a Dept | This report provides list of actions that have been processed for a Deptid for a period of time also includes workflow information for the action | Start Date End Date Setid Deptid | Deptid Gvt Pay Plan Emplid Position Number Job Code Action Reason NOA Code |

| HE0044 – Employee Union info by Deptid | This report provides a list of Employees who are in Unions sorted by Deptid | Setid Deptid Like | NOA Description NOA Ext Effective Date Authority 1 Grade Occ Series Name WIP Sequence WIP Status User Action Date Deptid Employee Name Bargaining Unit Pay Plan Occ Series Grade Official Title Job Code Location Code Union Code |
|---|--|---|---|
| HE0045 - Department ID/Admin Code Table | Needed a department table report since the department tree is only refreshed every two weeks | Set ID Effective Date Deptid Like | Set ID Deptid Description Status (e.g. Active) Effective Date |

| Name | Purpose | Parameters | Data Provided |
|--|---|---------------------------------------|--|
| HE0046 - Row level Security By Deptid | This report shows row level security codes and their associated admin codes by Set ID and Deptid. When the Deptid is entered a list of Row Level codes are generated with the identifier if that Admin Code is accessible or not under that Row Level security code | Set ID Deptid | Row Level Security Code Set ID Deptid Access (Y or N) |
| HE0047 - End of Year Budget Report | This report could be run at the end of each fiscal year for budget documents | Set ID | Name Pay plan Occ series Grade Step Position Title Annual salary Supv/Mgr code Tenure code Deptid |
| HE0048 - Performance Ratings | This report provides Employee performance by organization and then the date of last rating | Set ID | Deptid Name Position Title Pay plan Occ series Grade Review Effective Date Review Through Date Review Rating |
| HE0049 - CAN#s | This report provides a list of all Employees by CAN | Set ID | Employee Name Position Title Pay Plan Occ Series Grade Deptid CAN Manager Level Bargaining Unit |
| HE0050 - WGI Old Review Date | This report shows Employees due for a WGI by due date with last review date less than another prompt | WGI Due Date 15 Month From Date | Emplid Employee Name Deptid WGI Due Date Effective Date |

| Name | Purpose | Parameters | Data Provided |
|--|---|--------------------------------|--|
| HE0051 - WGI review rating less than 3 | This report shows Employees due for a WGI with a review rating less than 3 | WGI Due Date | Emplid Employee Name Deptid WGI due date Effective Date Rating |
| HE0052 - National Disaster Medical System | This is a report of appointed members to the National Disaster Medical Team | None | Employee Name Position Title Occ series Grade Work Schedule Deptid SSN |
| HE0053 – Employees in the Union by Deptid | This report provides a list of only Employees who are in Bargaining Units. Sorted by Deptid | Business Unit | Deptid Employee Name Bargaining Unit Pay Plan Occ Series Grade Official Title Job Code Location Code Union Code |
| HE0054 – Job Requisitions by Recruiting Office | Reports all Recruit requests and their WIP status | Set ID Recruiting Office | Job Requisition # Job Code WIP status Status Date Position Location |
| HE0055 – Job Requisitions w/ tracking | Reports job requisition and tracking information | Start Date End Date | Job Requisition # Open Date Job Code Position Location Date Established WIP Sequence Action Date WIP Status User Override Operator ID Emplid |
| HE0056 – Employees and leave assigned | Reports leave plans for Employees | Set ID Deptid | Emplid Employee Name Deptid Service Date |

| | | | Leave Plan |
|---|---|-----------------------|--|
| Name | Purpose | Parameters | Data Provided |
| HE0057 – Employees not assigned leave | Reports those Employees with no leave plan assignment | Set ID Deptid | Emplid Employee Name Deptid Service Date |
| HE0058 – Wage Grade Employees | Reports all wage grade Employees (WG, WL, WS) | Set ID Deptid Like | SSN Emplid Employee Name Effective Date LEI Date Pay Plan Grade Step Salary Salary Plan Location Deptid Hire Date Service Date Jobcode Position Number Series WGI Due Date |
| HE0059 – Series Listing | Used for Drug Testing | Set ID | Occupational Series Job Code Pay Plan Grade Official position Title Employee Name Manager Level Bargaining Unit FLSA Status Deptid |
| HE0060 – All Employees – Prompt by Deptid | Reports all Employees within a department | Set ID Deptid | Deptid Emplid ID Employee Name SSN Birth Date Last Name First Name Middle Initial |

| Name | Purpose | Parameters | Data Provided |
|---|---|---|--|
| HE0061 – BUS Info on all EES | Reports all Employees Bargaining unit identification | None | Employee Name SSN Emplid ID Job Title Occupational Series Grade Manager Level Bargaining Unit Union Code Step FLSA Status |
| HE0062 – All Employees WGI Start – Appt Limit | Reports data for all Employees for a particular department | Set ID Deptid | Deptid Employee Name Job Title SSN Pay plan Grade Step Base Pay Locality Pay Work Schedule Code LEI Date Hire NTE Date Occ Series Department Descr WGI Due Date WGI Status |
| HE0063 – TSP Open Season – Hire Date Prompt | Report to show all Employees covered under FERS only (Retirement code = K) for TSP purposes | Hire From Date Hire Thru Date Setid Deptid Like | Last Name First Name Address City State Zip Hire Date Flat Amount Contribution Percentage Contribution |
| HE0063B – TSP Open Season – Retire CD K | Report to show all Employees with Retirement code = K for TSP purposes | Hire From Date Hire Thru Date Setid Deptid Like | Last Name First Name Middle Name Service Date Hire Date Address City |

| | | | State Zip |
|--|--|--------------|--|
| HE0064 – Health Benefits Open Season | Report shows Employees name and Health Benefit Enrollment Code | None | Name Address City State Zip Benefit Plan Coverage Code |
| HE0065 – Special Benefits Open Season | Report all Employees in benefit plan entered at prompt | Benefit Plan | Set ID Deptid Name Address City State Zip Benefit Plan |

| Name | Purpose | Parameters | Data Provided |
|--|--|---|--|
| HE0066 – Occupational Codes | This report shows personnel attached to specific occupational series codes | Occupational Series Set ID Deptid | Occupation Series Emplid ID Employee Name Grade Step Base Pay Locality Pay Position Title LEI date EOD date Deptid Location Location Description Jobcode Tenure Appointment Not To Exceed Date Bargaining Unit Functional Code |
| HE0067 – PAS Interim with ratings | Provides a list of Employees that have performance ratings | EOD date greater than or equal to EOD date less than or equal to Set ID Deptid | Emplid ID Employee Name Deptid EOD Date Tenure Code Hire NTE date Performance Rating |
| HE0068 – PAS Interim without ratings. | Provides a list of Employees without performance ratings | EOD date greater than or equal to EOD date less than or equal to Set ID Deptid | Emplid ID Employee Name Deptid EOD Date Tenure Code Hire NTE date |
| HE0069 – New Hires/Hire Date Between | Identifies new hires from dates entered at prompt | Hire From Date Hire Thru Date Setid Deptid like | Hire Date Employee Name Bargaining Unit Service Date Deptid Title Tenure Emplid Work Schedule NOA Code |

| HE0069A- Hires/noa- | Indentifies hires between dates | Effdt from | NOA Extension Pay Plan Veteran's Pref Grade Legal Authority 1 Legal Authority 2 Occ Series Location Step POI Base Pay + Locality Account code |
|---------------------|---|----------------------------|--|
| dates bwtn prompt | entered at prompts and gives noa information for hire row | Effdt to Setid Deptid like | Deptid Emplid Name Hire Dt Service Dt Descr GVT OCC Series Grade Step Barg Unit Gvt Tenure Gvt Work Sched Gvt Noa Code He NOA Ext Gvt Pay Plan Gvt Vet Pref Gvt Leg Auth 1 Gvt Leg Auth 2 Gvt Status Type Pay Rate Determinant |

| Name | Purpose | Parameters | Data Provided |
|----------------------------------|---|-------------------------------|--|
| HE0070 – TSP Status Code | All Employees in retirement code K, C, or 1, run by EOD greater than date entered | Hire Date Set ID Deptid | Emplid ID Employee Name Retirement Code Hire Date Plan TSP Status Code TSP Status Date SCD TSP |
| HE0071 – No TSP Status Code | All Employees in retirement code K, C, or 1, run by EOD greater than date entered with no TSP status code | Hire Date Set ID Deptid | Emplid ID Employee Name Retirement Code Hire Date SCD TSP |
| HE0072 – Uniform Allowance | All Employees receiving uniform allowance (earnings code = UPP) | Set ID Deptid | Position Employee Name Position Title Grade Deptid Uniform Allowance Amount |
| HE0073 – No Uniform Allowance | All Employees not receiving uniform allowance | Set ID Deptid | Position Employee Name Position Title Grade Deptid |
| HE0074 – Employees by Position | Employees by position sorts by occupation series, position title, and grade | Set ID Deptid | Emplid ID Employee Name Position Title Grade Position Number Job Code Deptid Pay Plan Step Occupational Series Salary SSN WGI Due Date WGI LEI Date Bargaining Unit Salary Plan Functional Class |

| Name | Purpose | Parameters | Data Provided |
|--|---|--|--|
| HE0075 – NTE Date Between From/Thru Date | Provides a list of Appointment NTE expirations for a period of time | Set ID Deptid Start Date End Date | Deptid Emplid ID Employee Name Job Code Job Title Pay Plan Grade Step Salary Position Number Regular/Temp Full/Part Time Standard Hours Hire NTE Date Occupational Series Citizenship Status Appointment Authority 1 & 2 |
| HE0076 – Possible Conversion to Career Appt/Hire | Reports those with Tenure code 1 or 2, sorts by admin code then SCD LVE ascending | Hire Date Set ID Deptid | Emplid ID Employee Name Position Occupied Hire Date Service Date Tenure Code Emplid Class Deptid Position |
| HE0077 – Possible Conversion to Career Appt/SCD | Reports those with Tenure code 1 or 2, sorts by admin code then SCDLVE ascending | Service date Set ID Deptid | Emplid ID Employee Name Position Occupied Hire Date Service Date Tenure Emplid Class Deptid Position |
| HE0078 – Bargaining unit/w retire data | Bargaining Unit Employees and retirement plan | Set ID Deptid | Name Bargaining Unit Service Date Deptid Position Title Occ series Grade Hire Date Retirement Plan |

| Name | Purpose | Parameters | Data Provided |
|----------------------|---------------------------------|--------------|------------------------|
| HE0079 – Actions | Reports all action with WIP | Set ID | Deptid |
| processed by Deptid | status of processed between | Start Date | Emplid ID |
| | dates entered at prompts | End Date | Name |
| | | Deptid Like | Effective Date |
| | | | Effective Sequence |
| | | | NOA Code |
| | | | NOA Ext |
| | | | WIP Status |
| | | | Name |
| | | | Position Number |
| | | | Position Title |
| | | | Pay Plan |
| | | | Series |
| | | | Grade |
| | | | Job code |
| | | | CAN |
| | | | Track Seq |
| | | | Date Worked |
| | | | Wip status |
| | | | Oprid |
| | | | Track Emplid |
| | | | Track Dtae |
| | | | Track Name |
| HE0080 – Appointment | Reports those Employees with | Set ID | Emplid ID |
| Expiration Report | appointment expiration between | Deptid | Employee Name |
| | dates entered at prompt | From Date | Deptid |
| | | Through Date | Hire NTE Date |
| | | | Pay plan |
| HE0081 – Staffing | Same as HE0010 except added | Set ID | Deptid |
| Run/Deptid | additional fields, prompt by | Deptid like | Emplid |
| | deptid like, and am pulling the | | Name |
| | most current employee row | | Job Title |
| | | | Pay plan |
| | | | Occ Series |
| | | | Grade |
| | | | Step |
| | | | Salary |
| | | | Acct Code |
| | | | Reg/Temp |
| | | | Full/Part Time- |
| | | | Employees |
| | | | Full/Part Time-Postion |
| | | | Data |
| | | | Job Code |
| | | | Manage Level |

| | | | Standard Hours Data Control NTE date Employment NTE date Service Date First Name Middle Name Last Name FLSA Status Bargaining Unit Position Number Last Equivalent — Increase Veteran Preference NID Location Position Desc |
|----------------------------|---|------|---|
| HE0082 – Address Master | This report provides a list of addresses for the Employees within the admin code range of the Employee running this query | None | Emplid Full Name SSN Last Name Loc Code Address City State Zip Resident Loc Code |

| Name | Purpose | Parameters | Data Provided |
|--|--|--|---|
| HE0083 – Direct Deposit/Effective between | List all direct deposits effective between dates entered at prompt | Set ID Deptid PP Begin Date PP End Date | Name Deptid Effective Date Priority Account Number Bank ID |
| HE0084 - Allotments/Effective between dates | List all allotments effective between dates entered at prompt | Set ID Deptid PP Begin Date PP End Date | Name Deptid Deduction Code Effective Date Rate/Percentage Rate/Flat Amount |
| HE0085 – Security – Dup Emplid Found | When entering Emplid into security profiles you may receive the Warning Emplid = '??' assigned to another user. Use this query to enter Emplid and find other profiles attached to same Emplid | Emplid | User ID Description Permission List |
| HE0086 – Employee Report, Provides retirement information for a list of Employees | EHRP uses the row level (admin code) security for the person running this report to filter which Employees appear on the list | Setid Deptid Like | Employee Name Service Date Deptid Position Title Occ Series Grade Retirement SSN Pay Plan Step Reg/Temp Full/Part Time Hire Date Birthdate Salary Type Appt Bargaining Unit |
| HE0087 – Track number of EEO's by IT series | This query allows Agencies to track number of Employees in IT series | Set ID Deptid | Deptid Occ Series Count ID |
| 301103 | JUNUS | | Count ID |

| Name | Purpose | Parameters | Data Provided |
|---|--|--|---|
| HE0088 – Addresses keyed during a PP | Reports address information for Employees with noa of 9995 done between dates entered at prompt | Effective date between Setid Deptid like | Emplid National_id Name Address City State Zip Deptid |
| HE0089 – Addresses keyed | Reports address information for Employees with noa of 9995 | Setid Deptid like | Emplid National_id Name Address City State Zip Deptid |
| HE0090 – Personnel Listing | Listing of Personnel | Setid Deptid like | National_id Name Title Series Grade EOD Deptid Deptname |
| HE0091 – Award Listing | Listing of awards | Effective date between Setid Deptid like | Name Location Deptid Action Action Reason Award Amount Time Off Effective Date Processor |
| HE0092 – Managers by Department ID | List of managers by department id with position number | Setid Deptid like | Deptid Department Name Name Position Number Jobcode Manger level Grade Step Date LEI WGI Due Date |

| Name | Purpose | Parameters | Data Provided |
|------------------------|--|---------------|-------------------------|
| HE0093 – Job | Job Requisitions that were | Open date | Open Date |
| Requisitions/Row Level | opened between dates entered | between dates | Recruiting Office |
| Security | at prompts. Returns all rows | at prompt | Recruiting Office |
| | based on users row level security | | Description |
| | | | Requisition Number |
| | | | Requisition Status |
| | | | Status Date |
| | | | WIP Status |
| | | | Jobcode |
| | | | Position Number |
| | | | Regular/Temporary |
| | | | Full/Part Time |
| | | | Staffing Specialist |
| LIE0004 Alpha Liating | This report provides a list of | Business Unit | Remarks Name |
| HE0094 – Alpha Listing | This report provides a list of Employees | business unit | Official Position Title |
| | Employees | | Jobcode |
| | | | National ID |
| | | | Service Comp Date |
| | | | Pay Plan |
| | | | Occupational Series |
| | | | Grade |
| | | | Step |
| | | | Salary |
| | | | Deptid |
| | | | Home Address |
| HE0095 – EHRP link to | Data is needed from the EHRP | None | First Name |
| DMAT | system so that DMAT does not | | Middle Name |
| | need to enter redundant | | Last Name |
| | information | | Social Security # |
| | | | Home Address |
| | | | Job Title |
| | | | Series |
| | | | Grade |
| | | | Deptid |
| | | | Work schedule |

| Name | Purpose | Parameters | Data Provided |
|---------------------------------------|--|---|---|
| HE0096 – WGI Due date, prompt for LEI | Report needed to check that an Employee did not miss their wage grade increase | Pay period end date The first character of the pay plan step between LEI Date | Pay Period End Date First Character Pay Plan Step From Step to LEI date between, Emplid Name Pay Plan National ID Grade Step Salary Salary Table LEI Date WGI Due Date Work Schedule Reports To Pay Rate Determinant Appointment Not To Exceed Date |
| HE0097 – Reemployed Annuitants | We are working on the annual cost of living adjustments for our reemployed annuitants and we do not want to miss anyone. We need a report to show all the annuitants, the codes are 1, A, 4, C, 5, and E | Setid | Deptid National ID Emplid Annuity Indicator Deptname Annuity Offset |
| HE0098 – LEAP (Availability) Pay | Reports occ series 1811 that are receiving availability pay earnings code AVL | None | Deptid Name National ID Salary Availability Pay Emplid Occ Series |
| HE0099 – Subsistence Deduction | Reports all Employees with a subsistence deduction being taken | Deptid Like | Name National ID Deptid Deduction Code |

| Name | Purpose | Parameters | Data Provided |
|--|--|------------|--|
| HE0100 – Pay Rate Determinant J & K | Reports all Employees with a pay rate determinant of J or K | None | Name Emplid Pay Plan Grade Step Base Salary Total Salary Pay Rate Determinant Deptid |
| HE0101 – Deptid out of Sync | Reports all Employees where their job deptid does not equal their position data deptid | None | Emplid Name Pay Plan Occupational Series Grade Position Title Position Number Jobcode Deptid (Job) Deptid (Position Data) |
| HE0102 – Jobcode out of Sync | Reports all Employees where their job jobcode does not equal their position data jobcode | None | Emplid Name Deptid Pay Plan Occupational Series Grade Position Title Position Number Jobcode (Job) Jobcode (Position Data) |
| HE0103 – Reports To out of Sync | Reports all Employees where their job Reports To does not equal their position data Reports To | None | Emplid Name Deptid Pay Plan Occupational Series Grade Position Title Position Number Jobcode Reports To (Job) Reports To (Position Data) |

| Name | Purpose | Parameters | Data Provided |
|---|--|--|---|
| HE0104 – Drug Test | Used for Drug Testing, only pulls those Employees where government drug testing required is set to 'Y' within the position data panels | Set ID | Occupational Series Job Code Pay Plan Grade Official position Title Employee Name Manager Level Bargaining Unit FLSA Status Drug Testing Required |
| HE0105 – IHS Retention Allowances *Query was removed because NOA 810a is no longer active | List Employees with a NOA code of 810a | None | ID Name NID NOA Code with Ext Effective Date Amount Deptid Not To Exceed Date Occ Series Title Grade Pay Plan Goal Amount Location Description |
| HE0106 – PCA pay – Prompt for End Date | Provides data regarding PCAs including effective dates and end dates | Service Agreement End Date does not exceed date entered at prompt | Emplid Name Deptid Service Agreement Type Effective Date End Date Service Date |
| HE0107 – Hires/Terminations prompt date | Reports anyone who had a NOA code beginning with 1 or 3 between the dates entered a prompt | Effective date From and Through Business Unit Deptid | NOA Code National ID Name Deptid Effective Date Effective Sequence WIP Status Legal Authority Location |
| HE0108 – Position Override Left On | Reports any Employee who has position override turned on within their job records | None | Deptid Name Emplid Effective |

| | Action |
|--|---------------|
| | Action Reason |

| Name | Purpose | Parameters | Data Provided |
|--|--|----------------------------------|---|
| HE0109 – Disaster Roster by Location | List all Employees by location at prompt to be used in the event of a disaster need Employee and supervisor home address | Location | Location Location Description Name Address City State Postal Home Phone Deptid Department Name Supervisor |
| HE0110 – Employee Deductions | List Employees receiving deduction entered at prompt | Deduction Code Deptid Like | Deptid Name Emplid Position Number Deduction Calculation Deduction Amount Deduction Code National id Distribution Code |
| HE0111 – Special Pay /No Special Rate | List Employees where the pay rate determinant is not (5,6,X) and Special Pay Table not (0000, 0200, 0400, CRS1-CRS4, 027R, 099R, 083R, WT10) | None | Name Emplid Salary Plan Grade Step Base Rate Locality Adjustment Salary Pay Rate Determinant Deptid |
| HE0112 – SGE (Special Government Employees) Report | SGE Employees which include all members, consultants, and experts (pay plans EI, EG & EE) | Business Unit | Emplid Name Ben Rcd# Pay Plan Occ Series Title Position Job Code Deptid – Job Data Deptid – Position Data Hire NTE Date Comprate Pay Basis Total Salary |

| Name | Purpose | Parameters | Data Provided |
|--|--|--|---|
| HE0113 – Current Employees NID/Emplid | This report retrieves rows for current Employees with basic Emplid, SSN information, and sorts by Name | Setid Deptid Like | Emplid Name National ID Deptid |
| HE0114 – Tax Query | Reports federal and state taxes | Setid Deptid Like | Name National ID Emplid Federal Tax Withholding Federal Marital Status Effective State tax State State Withholding State Marital Status Hire Date (EOD) |
| HE0115 – Awards w/Occ Series | Awards info for all GS/GM Employees who received the following NOA's 8400, 8410, 8460, 8470 | Effective Date Between Setid Deptid Like | Name Pay Plan Grade Step Occ Series Deptid Department Name Bargaining Unit Action Action Reason Award Action Date Award pay Award Hours Manager Level |
| HE0116 – No Federal Tax Withholding | To report Employees with no federal tax withholding | Setid Deptid Like | Name National ID Emplid Hire Date (EOD) Type of Appointment Admin Code (Dept. Id) |
| HE0117 – Federal Tax – no State Withhld | To report Employees with Federal tax withholding but no state tax withholding | Setid Deptid Like | Name National ID Emplid Federal Tax Withholding Federal Marital Status Effective Hire Date (EOD) |

| Name | Purpose | Parameters | Data Provided |
|-----------------------|------------------------------------|-----------------|--------------------------|
| HE0118 – Quality | Awards info for all GS/GM | Effective Date | Name |
| Increase | Employees who received the | Between | Pay Plan |
| | following noa 8920 | Setid | Grade |
| | | Deptid Like | Step |
| | | | Occ Series |
| | | | Deptid |
| | | | Department Name |
| | | | Bargaining Unit |
| | | | Action |
| | | | Action Reason |
| | | | Noa Description |
| | | | Accounting Code |
| HE0119 – No Pay | All employees missing an action | Effective date | Emplid |
| Adjustment | of PAY action reason of ADJ as | of Pay | Name |
| | of date entered at prompt | Adjustment | National Id |
| | | Setid | Deptid |
| | | Deptid Like | Pay Plan |
| | | | Grade |
| | | | Step |
| | | | Effective date |
| | | | Noa code |
| | | | Occ Series |
| | | | Base Salary |
| | | | Locality Adjustment |
| | | _ | Location Code |
| HE0120 - ASC/ASC | Report of personnel with a job | Setid | Emplid |
| Action/Action Reason | record with an action of ASC (Intl | Deptid Like | Name |
| | Assignment Completion) and | | National Id |
| | action reason of ASC | | Employee Status |
| | (Assignment Completion). These | | Action |
| | were entered incorrectly into | | Action Reason |
| | EHRP. | | Effective date of action |
| | | _ | Deptid |
| HE0121 – Employee | Reports those employees with a | Setid | National ID |
| Name Previous/Current | name change (par 7800) | Deptid Like | Deptid |
| | effective between dates entered | Effective dates | Emplid |
| | at prompt | between dates | Effective Date Current |
| | | entered | Name |
| | | | Current Name |
| | | | Previous Name |
| | | | Effective Date |
| | | | Previous Name |

| Name | Purpose | Parameters | Data Provided |
|---|--|---|--|
| HE0122 – Actions Processed by Userid | Actions processed by Userid of the person who processed the action. Used to conduct task analysis and see who processed which actions. | Setid Deptid Like Effective dates between dates entered | Deptid Emplid Name Effective Date Effective Sequence NOA Code NOA Extension WIP Status User ID User Date Worked Date Worked WIP Status Action Action Reason |
| HE0123 – Union Eligible | Used to determine who is eligible for different unions | Setid Deptid Between (FROM – TO) | Jobcode Employee Name Official Position Title Pay Plan Occupational Series Grade BUS Unit Supv Level Deptid |
| HE0124 – Bargaining Unit out of Sync | Reports all Employees where their job bargaining unit does not equal their position data bargaining unit | Setid | Deptid Emplid Name Pay Plan Occupational Series Grade Position Title Position Number Jobcode Bargaining Unit (Job) Bargaining Unit (Position Data) Bargaining Unit (Job) Code Table) |
| HE0125 – Inactive Deptid w/Active EE's | Reports active employees who are attached to inactive departments. Either the employees need to be moved to active departments or the departments need to be activated | Setid Deptid Like | Deptid Emplid Name |

| Name | Purpose | Parameters | Data Provided |
|--|---|---|--|
| HE0126 – PSP with amounts | PSP personnel and their other pay amounts | PSP End Date Greater than date entered Setid Deptid | Deptid Name Grade Step Base Salary Locality Pay Other Pay Code Other Pay Description Other Pay Amount SSN Emplid |
| HE0127 – Wage Grade Survey | Report used for annual wage grade survey | Setid Deptid Like Hire Date Less Than Sal Admin Plan Like | Department Name City State Position Title Occupation Code Pay Plan Grade Employee Name Hire Date Salary Plan |
| HE0128 – Mgr/Supv Code | Report with Mgr/Supv Code | Setid Deptid Like | Deptid Name Position Title Pay Plan Series Grade Manager/Supervisory Code |
| HE0129 – Data Elements Concerning Salary | Data Elements Concerning Salary | Setid Deptid Like | Name Emplid Occupation Series Pay Rate Determinant Pay Plan Salary Plan Grade Step Comprate Locality Adjustment Deptid |

| Name | Purpose | Parameters | Data Provided |
|--|---|--|---|
| HE0130 – List FEGLI actions/Pay Period | List the actions entered between the dates entered at prompt (using coverage election date) | Pay Period Start Date Pay Period End Date | Business Unit Deptid Emplid Name Benefit Plan Action Effective Date Date Processed |
| HE0131 – List FEHB actions/Pay Period *Query was removed because NOA 962 is no longer active | List the actions entered between the dates entered at prompt (using coverage election date) | Pay Period Start Date Pay Period End Date | Business Unit Deptid Name Emplid Benefit Plan Effective Date Election Date Oprid Date Action processed |
| HE0132 – List TSP actions/Pay Period *Query was removed because NOA 963d is no longer active | List the actions entered between the dates entered at prompt (using coverage election date) | Pay Period Start Date Pay Period End Date | Business Unit Deptid Name Emplid Flat Amount % of Gross Effective Date Coverage Election date Oprid Noa Code Noa Extension Date Processed |
| HE0133 – Employee Count by POI | Need to be able to count employees in EHRP by POI | Business Unit | POI POI Description Count |
| HE0134 – EHRP Account Code/CAN Table | Report of the accounting code table | Account Code Like | Account Code Effective Date Effective Status Project ID |
| HE0135 – Count FT and PT/FERS and CSRS | Counts by retirement plan and then full/part-time based on deptid like entered at prompt | Setid Deptid like | Retirement Plan Full/Part-Time Count |

| Name | Purpose | Parameters | Data Provided |
|---|---|--|---|
| HE0136 – Termination Report Conversion | Employees with EOD no later than prompt date and NTE date that show a conversion action has been done | Setid Deptid Like Hire Date not Greater than | Emplid Name Position Title Hire Date Action Effective Date Action Reason Action NOA Code Action NTE Date Deptid Department Description |
| HE0137 – Retirement and Separations | NOA Codes 301-302-303 & 317 | Setid Deptid Like Effective date of Separation | Employee Name Emplid Effective Date of Separation Deptid Department Description Title Series Grade NOA Code NOA Extension Service Date Birthdate Hire Date Jobcode Location Termination Date Gvt Leg Auth#1 Description 1 Description 2 Gvt Leg Auth#2 Description 1 Description 1 Description 2 Address City State Zipcode |
| HE0138 – Education Data Report | Reports Education Data | Setid Deptid Like | Deptid Department Description Employee Name Pay Plan |

| | Grade |
|--|-----------------|
| | Series |
| | Position Title |
| | Manager Level |
| | Education Level |
| | Year of Degree |
| | Major |

| Name | Purpose | Parameters | Data Provided |
|---|--|--|--|
| HE0139 – Schedule C and SES Non-Career | Used for verifying information in the OPM System. Pulls all employees with a type appointment of Schedule C (Except Svc Perm), Schedule C (Except NonPerm), or Noncareer (Senior Exec Perm). | Setid Deptid Like | Name Emplid Deptid Position Number Title Location Type of Appointment Conv Begin Date Career Conv Date Career-Cond Conv Date Reports To Reports To Name Reports To Title |
| HE0140 – TSP-22 Loan Start/Stop | List the actions entered between the dates entered at prompt (using Loan election date where deduction code either ADTSP or ADTSP2) | Pay Period Start Date Pay Period End Date | Business Unit Deptid Name Emplid Deduction Code Deduction End Date Deduction Amount NOA code NOA Extension Oprid |
| HE0141 – TSP Under Deduction *Query was removed because NOA 963 is no longer active | List the actions entered between the dates entered at prompt (using action effective date where noa code = '963') | Pay Period Start Date Pay Period End Date | Business Unit Deptid Name Emplid Under Deduction Pay Code Effective Date Action Processed Date Oprid |
| HE0142 – PCA Report | PCA report which includes start date and amount of PCA | N/A | Deptid Emplid Name Title Grade PCA Effective Date Earnings Code Code Description Amount PCA End Date |

| Name | Purpose | Parameters | Data Provided |
|--|---|---|--|
| HE0143 – EE'S not receiving mass review | Reports employees who do not receive a new employee review row in EHRP during the mass update. Looks for employees with a WGI due date <= date entered during prompt (which should be 15 months later than due date entered in next prompt) it then prompts for employee review effective date) | WGI Due date<= Employee Review Date= | Deptid Pay Plan Emplid Name WGI Due Date |
| HE0144 – Non-Pay Status with NTE Date | Identify employees with an inactive status and report their leave/suspension not to succeed date | Setid | Name Address Employee Status Leave/Suspension Effective Date NOA Code NTE Date Deptid National ID Emplid |
| HE0145 – Eligible for Early Retirement | Used to pull employees based on age and service date. Only retirement codes K, 1, or C | Service Date <= Birthdate <= Setid Deptid Like | Service Date Retirement Plan Birth Date Name Deptid Job title Occ Series |
| HE0146 – MRA + 10 Minimum Retirement Age (FERS only) | Used to pull employees based on age and service date. Only retirement codes K | Service Date Between Birthdate <= Setid Deptid Like | Service Date Retirement Plan Birth Date Name Deptid Job title Occ Series |
| HE0147 – Medical Officers Series 0602 | Reports all Occ Series 0602 employees with add on's that begin with Z | N/A | Name Grade Step Base salary Locality Total salary Service date PCA amount Contract Start Date Contract End Date Deptid |

| | Pay Rate Determinant |
|--|----------------------|

| Name | Purpose | Parameters | Data Provided |
|--|---|--|--|
| HE0148 – Series 0602 No Add On's | Same as HE0147 only this report does not have add on information | N/A | Name Grade Step Base salary Locality Total salary Service date Contract Start Date Contract End Date |
| HE0149 – Series 0602 Rec/PSP No PCA | Same as HE0148 only this report pulls those employees who are receiving PSP but not receiving PCA | N/A | Name Grade Step Base salary Locality Total salary Service date Contract Start Date Contract End Date |
| HE0150 – Series 0602 PCA & Bonus – THIS IS A DBAQRY – it has to be run by a member of the technical staff so users must either call the help desk or enter a help poc ticket to request this report. | Same as HE0148 only this report reports those who receive PCA and received a relocation bonus or recruitment bonus between dates entered at prompt. | Award effective date between dates entered Business Unit | Name Grade Step Base salary Locality Total salary Service date Contract Start Date Contract End Date Noa Code Bonus Amount |
| HE0151 – Series 0602 PCA & Retention Allowance | Same as HE0148 only this report reports those who receive PCA and receiving Retention Allowance | N/A | Name Grade Step Base salary Locality Total salary Service date Contract Start Date Contract End Date |
| HE0152 – TSP actions/Pay Period but excludes those inserted through a mass/mask process *Query was removed because all NOA's in criteria are inactive | List the actions entered between the dates entered at prompt (using coverage election date) | Pay Period Start Date Pay Period End Date Setid Deptid Like | Deptid Name Emplid National ID Flat Amount % of Gross Coverage Elect Code |

| | | | Oprid |
|--|---|---|--|
| Name | Purpose | Parameters | Data Provided |
| HE0153 – Employees missing address info | Reports those employees missing street, city, state or zip code information in EHRP, excludes commissioned corps personnel | Setid Deptid Like | Setid Deptid Like Name Street City State Zip Code |
| HE0154 – Disabilities not 01 or 05 – This is a private query only run for those with EEO authorization– it has to be run by a member of the technical staff so users must either call the help desk or enter a help poc ticket to request this report. | Reports those employees hired during the quarter who have a disability code not equal to 01 or 05 | Setid Hire date between | Deptid Position Title Occ Series Grade Type Appointment Hire Date Disability Code |
| HE0155 – Staff list – includes vacancies | Reports all positions including vacancies | Setid Deptid Like | Deptid Jobcode Position Number Position Title Pay Plan Occ Series Pos Grade Emp Grade Emp Step Emplid Hire Date Comp Rate Loc Adjust Service Date Reports To Name Reports To Position Number Manager Level Bargaining Unit FLSA Status |
| HE0156 – OPM Actions entered after date | Provides a count of the number of PARs processed since date entered at prompt. Looks for all PARs beginning with 1,2,4,5,7, and 8 but excludes actions of AWD | Setid Actions processed after date | Emplid Count |

| Name | Purpose | Parameters | Data Provided |
|---|--|---|--|
| HE0157 – Series 0602 Rec/PCA & 9580 noa THIS IS A DBAQRY – it has to be run by a member of the technical staff so users must either call the help desk or enter a help poc ticket to request this report. | All PCA's received for each fiscal year – nature of action code = 9580 | Effective date between | Deptid Name Service Date Total Salary Earnings Code Amount Contract Effective Date Contract End Date |
| HE0158 – RIF Classification | IHS needed to have access to a report that captures Indian Preference Information for RIF purposes | Setid Deptid Like | Deptid Name Tenure Code Service Date Employee Classification (Indian Preference Hire Date |
| HE0159 – Grade Entry Report | Reports grade entry date | Setid Deptid Like | Deptid Emplid National ID Name Pay Plan Series Grade Step Salary Pay Basis Grade Entry Date LEI Date Title |
| HE0160 – EE's by Grade | Provides a list of employees by highest to lowest grade | | Deptid Grade Name Title Service Date Hire NTE Date Tenure Code |
| HE0161 – Pending Terminations & Separations | Pending actions (action equals Termination or Retirement) | From Date Through Date Setid Deptid Like | Name Emplid Deptid Pay Plan Noa Code Action Effective Date Action |

| | | | Reason |
|--|--|---|--|
| Name | Purpose | Parameters | Data Provided |
| HE0162 – Not Eligible for Early Retirement | Used to pull employees based on age and service date. Only retirement codes K, 1, or C | Service Date > Birthdate > Setid Deptid Like | Service Date Retirement Plan Birth Date Name Deptid Job title Occ Series |
| HE0163 – True Temps | Reports Temporary Employees (those with a hire not to exceed date) | Setid Deptid Like | Deptid National ID Emplid Name Title Occ Series Grade Hire Date Hire Not To Exceed Date Number of Days Appointed |
| HE0164 – All Awards (Pending/Processed) | Listing of pending and processed awards | Effective date between Setid Deptid like | Name Location Deptid Action Action Reason WIP Status Award Amount Time Off Effective Date NOA Description Accounting Code |
| HE0165 – STEP (Student Temporary Employment Program) | Current employees in the STEP program (legal authority Y3K, Y4K, Y5K) | Setid Deptid Like | Deptid Emplid Name Appointing Authority Type Appointment Hire Date Hire NTE Date Position Title Occ Series Pay Plan Sal Plan Grade Step Salary |

| Name | Purpose | Parameters | Data Provided |
|--|---|--|--|
| HE0166 – Current Appointment Authority | Need a report that prompts for Setid and Current Appointment Authority | Setid Current Appointment Authority | Deptid National ID Emplid Name Current Appointment Authority Posn Occupied Tenure Service Date POI Pay Plan Grade Occ Series |
| HE0167 – PCA By Start Date Report | Need the ability to query start dates for PCA between different date parameters | PCA Start Date between dates at prompt Setid Deptid Like | Name Emplid National ID Deptid Position Title Occ Series PCA Start Date End Date Earnings Code Amount |
| HE0168 – Position Incumbent History | Reports the incumbent history of each position within department entered during prompts | Setid Deptid Like | Deptid Position Position Exit Date Emplid Position Title |
| HE0169 – Over Allocated Headcount | Counts number of employees currently in a position | Setid Deptid Like | Deptid Position Number Max Head Count Count of Employees |
| HE0170 – WGI – No LEI or Last Incr Date | WIGI report that show employees that have no Date in the last Increase Date or LEI Date Field (Excludes pay plan, ES, EX, EH, ED, EF, EG, AD, EI and Employees with NTE | Setid Deptid Like | Emplid Name Deptid Pay Plan Work Schedule Last Increase Date LEI Date |

| Name | Purpose | Parameters | Data Provided |
|--|---|--|--|
| HE0171 – Security Clearance Information | Reports employee security clearance information | Setid Deptid Like | Deptid Emplid National ID Name Job Title Occ Series Security Clearance Status Status Date Financial Disclosure Disclosure Date Hire Date |
| HE0172 – Monthly Strength Report | Created for the budget office for strength reporting. List of actions processed between dates entered. Excludes Cash awards and pay docs (NOA's beginning with 9, 881, 880, 882 and action of AWD & AWH are excluded) | Start Date End Date Setid Deptid Like | Action Effective Date Admin Code Name NOA Code Grade Step Series Type of Appointment Work Schedule Action Action Reason |
| HE0173 – Salary Not Less Than \$92,300 | Name and address of those employees with a salary of \$92,300 and above | Setid Deptid Like | Deptid Salary Name Address City State Zip |
| HE0174 – Blank Position Occupied | Identifies all employees with a blank position occupied | Setid Deptid Like | Position Occupied Setid Deptid Emplid National ID Name Current Appointment Authority Position Number |

| Name | Purpose | Parameters | Data Provided |
|--|--|---|--|
| HE0175 – No performance rating | List of all Employees who are missing Performance Rating | Setid Deptid Like | Hire Date ID Name Deptid National ID Pay Plan Grade Title Appointment Not To Exceed Date |
| HE0176 – No Highest Education Level | List of all Employees who are missing a Highest Education Level where tenure = 1 or 2 OR their pay plan = ES | Setid Deptid Like | Setid Deptid Emplid Name Tenure |
| HE0177 – CPDF Audit – Missing Education | List those with Tenure of 1 or 2 or pay plan – ES and education level = 06 or = 10 or > 12 where major code or degree is blank | Setid Deptid Like | Setid Deptid ID NID Name Degree Major Code Year |
| HE0178 – CPDF Audit – Incorrect Education | List those with Tenure of 1 or 2 or pay plan – ES and education level not = 06 or not= 10 or < 13 where major code or degree year is not blank | Setid Deptid Like | Setid Deptid ID NID Name Degree Major Code Year |
| HE0179 – Users not logging into the system | Reports those users who are not logging into EHRP | Last log in < date entered 1 st three digits of setid | Setid Oprid Oprid Description Emplid Primary Permission Row Security Last Update Operator Last Update Time |
| HE0180 – No Formal Education | Identifies those employees where Tenure equals 1 or 2 OR their pay plan = ES where the education Level field = 01 | Setid Deptid Like | Setid Deptid Emplid NID Name Tenure |

| | | | Education Level |
|--|---|----------------------|---|
| Name | Purpose | Parameters | Data Provided |
| HE0181 – Inaccurate Vet Pref/Mil Status | Identifies those with a Military Status = 'X' and who have a veterans preference of 2, 3, 4, or 6 | Setid Deptid Like | Setid Deptid Emplid NID Name Veterans Preference Military Status |
| HE0182 – Blank Tenure Code | Identifies those employees with no tenure code | Setid Deptid Like | Setid Emplid Name National ID Deptid Department Name Jobcode Job Title Tenure Code |
| HE0183 – Invalid Citizenship Codes | Identifies those employees with either no code or a code equal to 'N' | Setid Deptid Like | Setid Deptid Emplid Name Citizenship Code |
| HE0184 – Rehired Employees | Identifies all employees with an action = REH | Setid Deptid Like | Deptid Emplid Name Action Reason Effective Date NOA Code Retirement Plan Benefit Program Benefit System |
| HE0185 – Staff Roster | Employee listing in a pre-defined format for ease of downloading data | Setid Deptid Like | Last Name First Name Emplid Hire Date Deptid Job Title Occ Series Grade Tenure Location |

| Name | Purpose | Parameters | Data Provided |
|--|---|---|--|
| HE0186 – EE'S in Selctd Pay Plan/Series | Employees in Pay plans AD, Gs (Grade 13 and above), GM, RS, ST, ES with occupational series starting with 04, 06, 07, 08, 13, & 15 | Effective Date Setid Deptid Like | Name Deptid Position Title Pay Plan Occ Series Grade Highest Degree Degree Description Year Salary |
| HE0187– Trans Selctd Pay Plan/Series | Employees in Pay plans AD, Gs (Grade 13 and above), GM, RS, ST, ES with occupational series starting with o4, o6, o7, o8, 13, & 15 all noa codes starting with 1, 3, 5, 7, 810, 815, 816, 840, 841, 850, 878, 879, 880, 891, 892, 893, 894, 895, 899, 958, and 959. | Effective Date Between Setid Deptid Like | Name NOA Code NOA Description Effective Date Deptid Deptid Description Position Title Pay Plan Occ Series Salary Difference |
| HE0188 – EE'S receiving other pay | Employees in Pay plans AD, Gs (Grade 13 and above), GM, RS, ST, ES with occupational series starting with 04, 06, 07, 08, 13, & 15 | Effective Date Setid Deptid Like | Name Deptid Deptid Description Position Title Pay Plan Occ Series Grade Highest Degree Year Salary Earnings Code Earnings Description Amount Annual Amount |
| HE0189 – Missing TSP SCD | Reports those employees with Retirement Code equal to K with no SCD TSP in EHRP | Setid Deptid Like | Emplid Name Deptid Retirement Plan Hire Date TSP Status Date SCD TSP |
| HE0190 – Employees on LWOP | Reports those employees on leave with a NTE date less than date entered at prompt | NTE Date < Setid Deptid Like | Name Address City State |

| | | | Zip |
|---|--|----------------------|---|
| Name | Purpose | Parameters | Data Provided |
| HE0191- Criminal Investigators | Report of all criminal investigators (occ. Series 1811); prompts for Setid and Deptid like | Setid Deptid Like | Emplid Name Deptid Jobcode Position number FLSA Grade Step |
| HE0192 – Active Deptid's with no EE's | List all active department that do not have any active employees | Setid Deptid Like | Setid Deptid Department Name Effective Date |
| HE0193 – Appt Limit Date by Admin Code | Employees in tenure code 3 or 0 | Setid Deptid Like | Deptid Occ Series Name Tenure Official Position Title Service Date Pay Plan Grade Step Salary Hire NTE Date |
| HE0194 – Standby Duty Pay | Reports those employees receiving standby duty pay (earnings codes RS1, RS2, RS3, or RS4) | Setid Deptid Like | Deptid Name Position Title Occ Series Grade Step Base Pay Locality Adjustment Earnings Code Amount |
| HE0195 – Supvs by Position Number | Only pulls those with a manager level not equal to 8 | Setid Deptid Like | Deptid Name Position Title Pay Plan Occ Series Grade Manager Level Emplid Position Number |

| Name | Purpose | Parameters | Data Provided |
|---|---|---|--|
| HE0196 – Not participating in TSP | All Employees in retirement code K, C, or 1, run by EOD greater than date entered who are not participating in TSP | Hire Date Set ID Deptid Retirement Code | Emplid ID Employee Name Retirement Code Hire Date SCD TSP Address City State Zip |
| HE0197 – Employee Sensitivity Report | Reports anyone with a sensitivity level not equal to '1' | Setid Deptid Like | Emplid ID Employee Name Position Title Grade Position Number Job Code Deptid Pay Plan Step Occupational Series Salary SSN WGI Due Date WGI LEI Date Job Sensitivity Functional Sensitivity |
| HE0198 – WGI's that are overdue | Report those employees with tenure code of 1, 2 or 3 and where their step increase date is less than the difference between their WGI due date and LEI Date | Setid Deptid Like | Deptid Emplid Name Months Difference Date LEI WGI Due Date Step Date Pay Plan Grade Step WGI Status |
| HE0199 – SES Employees | Only reports pay plan ES employees | Setid Deptid Like | Deptid Name Pay Plan Occ Series Grade Step Position Title Base Rate Locality |

| | Base + Locality |
|--|-----------------|

| Name | Purpose | Parameters | Data Provided |
|--|---|---|--|
| HE0200- GS/GM Grade 15 Employees | Only reports pay plans GS/GM grade 15 employees | Setid Deptid Like | Deptid Name Pay Plan Occ Series Grade Step Position Title Base Rate Locality Base + Locality |
| HE0201 – Awards Selectd Pay Plan/Series | Employees in Pay plans AD, Gs (Grade 13 and above), GM, RS, ST, ES with occupational series starting with o4, o6, o7, o8, 13, & 15 and action = 'AWD' | Setid Deptid Effective Date Between Dates Entered | Name NOA Codes NOA Description Effective Date Deptid Award Amount |
| HE0202 – Incorrect Pay Rate Determinant | List Employees where the pay rate determinant is not (5,6,X) and Special Pay Table not (0000, 0200, 0400, CRS1-CRS4, 027R, 099R, 083R, WT10) only reports GS employees | Setid Deptid Like | Name Emplid Salary Plan Grade Step Base Rate Locality Adjustment Salary Pay Rate Determinant Deptid SSN |
| HE0203 – AD (Title 42 Employees | List employees where the pay plan equals that entered at prompt in setid and deptid like | Setid Deptid Like Pay Plan | Deptid Emplid Name Pay Plan Occ Series Position Job Code Position Title Base Pay Locality Adjustment Special Employee Program Locality |

| Name | Purpose | Parameters | Data Provided |
|---|--|----------------------------------|--|
| HE0204 – Pay Plan RS – AD – (Title 42) | List employees pay plan entered at prompt | Setid Deptid Like Pay Plan | Deptid Emplid Name Pay Plan Occ Series Position Job Code Position Title Base Pay Total Salary Functional Class Special Employee Program Locality |
| HE0205 – PSP Report | PSP report which includes start date and amount of PSP | N/A | Deptid Emplid Name Title Grade PSP Effective Date Earnings Code Code Description Amount PSP End Date |
| HE0206-No Highest Education Level | Clone of HE0176 without tenure and pay plan criteria | Setid Deptid Like | Setid Deptid Emplid Name |
| HE0207 – WGI Report | WGI report- includes step and grade entry dates | Setid Deptid Like | Emplid SSN Name Grade Step Deptid Grade Entry Date Step Entry Date Date LEI Tenure Position Occupied Pay Plan WGI Due Date Hire Date Salary Job Code |

| | Position |
|--|----------------|
| | Position Title |
| | Business Unit |

| Name | Purpose | Parameters | Data Provided |
|---|--|--|---|
| HE0208 – List TSP Catch up actions/Pay Period *Query was removed because NOA 963d is no longer active | List the TSP catch up actions entered between the dates entered at prompt (using coverage election date) | Pay Period Start Date Pay Period End Date | Business Unit Deptid Name Emplid Flat Amount Effective Date Coverage Election Date Oprid |
| HE0209 – Excepted Appointments | List those employees with excepted appointments | Setid Deptid Like | Type of Appointment Position Entry Date Position Occupied Reg/Temp Name Deptid |
| HE0210 – Promotions | List all employees who have a promotion in EHRP | Setid Deptid Like | Emplid Name Deptid Position Title Effective Date New Grade Old Grade Legal Authority Target Grade |
| HE0211 – CFC Deductions | List all employees with CFC deductions | Setid Deptid Like | Deptid Name Effective Date Deduction Calculation Flat Amount Deduction Code SSN |
| HE0212 – No Federal Tax Par Keyed *Query was removed because NOA 9210 is no longer active | List all employees with no Federal Tax Par Keyed | Setid Deptid Like Hire Date Greater Than | Deptid Name Emplid Effective Date of Tax Data Allowances |
| HE0213 – No State Tax Par Keyed *Query was removed because NOA 9251 is no longer active | List all employees with no State Tax Par Keyed | Setid Deptid Like Hire Date Greater Than | Deptid Name Emplid Effective Date of Tax Data State Allowances |

| Name | Purpose | Parameters | Data Provided |
|--|--|---|---|
| HE0214 – WGI Due Dates that are blank | Provides a list of Employees with no WGI Due date, excludes employees on step 10, paygroup CCN, and pay plans AD, EI, and ES | Setid Deptid Like | Name NID (SSN) Deptid (Admin Code) Pay Plan Grade Step Salary LEI Date WGI Due Date Reg/Temp Hire Date Pay Rate Determinant Work Schedule |
| HE0215 – Intermittent Employees | Provides a list of employees with a work schedule equal to "I" | Setid Deptid Like | Last Name First Name Middle Name National ID Deptid Work Schedule |
| HE0216 – Employee Addresses | List of employees with their home addresses | Setid Deptid Like | Name Emplid Street City State Zip Code Business Unit Deptid Pay Plan |
| HE0217 – PATCO-2 Active/Inactive | List of positions with PATCOB of Administrative, Clerical or Technical. | Setid Deptid Like Effective Status | Deptid Position Job Code Position Title Pay Plan Occ Series Grade Status Name |

| Name | Purpose | Parameters | Data Provided |
|--|---|--|---|
| HE0218 – Separation Incentive | Employees with an 825 NOA | Setid Deptid Like | Effective Date Name Pay Plan Occ Series Grade Salary Data of Birth Deptid Location Code Buyout Amount |
| HE0219 – Step Changes to Lower Step | Employees who have a current step that is less than their last step and their grade has not changed | Effective Date Greater Than Setid Deptid Like | Emplid Name Position Current Effective Date Current Grade Current Step Past Effective Date Past Grade Past Step |
| HE0220 – Temporary Promotion NTE | Reports those with a 703 or 769 NOA | Setid Deptid Like Effective Date Between | Emplid Name Title Grade Step Effective Date of 703 NTE Date Deptid Occ Series NOA Code Legal Authority |
| HE0221 – FEGLI base >= \$125,000 | Reports employees with a FEGLI base rate greater than or equal to \$125,000 | Setid Deptid Like | Name SSN Title Deptid Location Grade Step FEGLI Rate |
| HE0222 – Transfers to other agency | Reports those employees with a 3520 NOA | Setid Deptid Like Effective Date Between | Name NOA Code Effective Date Position Title Grade Series Deptid |

| | | | SSN |
|--|---|---|--|
| Name | Purpose | Parameters | Data Provided |
| HE0223 – GS 14 & 15 on pay table 0524 | Reports employees who are grade GS 14 or GS 15 on special pay table 0524 | Setid Deptid Like | Name Emplid National ID Pay Plan Occ Series Salary Plan Base Pay Locality Adjustment Total Salary Pay Rate Determinant Deptid Grade Step |
| HE0224 – Count of new positions | Counts how many new positions were created between dates entered at prompt | Setid Deptid Like Action Date between dates | Count |
| HE0225 — Retention Allowance *Query was removed because NOA 810a is no longer active | List all employees who are currently receiving retention allowance | Setid Deptid Like | Name Occ Series Grade Position Title Amount Effective Date Emplid Deptid Base Pay Action Date WIP Status |
| HE0226 – Permanent eeo's with NTE date | Permanent employees (type of appointment 30, 32, 34, 38, 55) who have a NTE date in their record. | Setid Deptid Like | Name Emplid Type of Appointment Hire NTE Date Deptid |
| HE0227 – No State TaxData-taxable State | Employees in states that are taxable with no state tax data record | Setid Deptid Like | Setid Deptid Emplid SSN Name Hire Date State |

| Name | Purpose | Parameters | Data Provided |
|---|---|--|--|
| HE0228 – Jobcodes Created Between Dates | Reports active jobcodes that were created between dates entered at prompt | From Date Through Date Setid | Jobcode Official Title Occ Series FLSA Status Manager Level Pay Plan Grade Pay Basis Functional Class Salary Plan Effective Date |
| HE0229 – No Highest Educational Level | List of all Employees who are missing a Highest Education Level | Setid Deptid Like | Setid Deptid Emplid Name Tenure |
| HE0230 - EMPLOYEES BY DEPTID AND SERIES | IHS00 employees Not in paygroup CCN Pay Plans in WS, WG, GS, GM OCC series in 180, 185, 510, 601, 602, 610, 630, 633, 644, 660, 662, 665, 668, 680, 688, 801, 808, 810, 819, 830, 850, 1515, 1530, 1701, 1710, 1725 | Deptid like | Last Name First Name Position Title OCC Series Pay Plan Deptid Location Description Bargaining Unit Address 1 City State Postal |
| HE0232 GS 5-12 with 1 to 5 Years HHS service | Reports all employees in HHS that have been hired between 1 and 5 years – that are in GS pay plan and grades 5 – 12 | | Business Unit Name Emplid Position Nbr Position Descr Grade Step Hire Dt Service Dt |
| HE0233 - Days from Request to Signature | Calculates time it took from REQ, 1 ST , or 2 ND to SIG level. | Business Unit Deptid like Request begin Signature end | Deptid Action Action Reason Request Date Signature Date Days difference |
| HE0235 – Bargaining Unit by SETID | List of all employees and their bargaining unit codes and base | Setid | Name Deptid |

| | pay for the setid entered at the | | Bargaining Unit |
|---|--|-------------------------------------|--|
| HE0236 - Total Actions All Employees | Counts, by month, the number of actions that were processed by each employee in a Business unit. | Business Unit | Base Pay Oprid Emplid Name Year Month Count |
| HE0237 - Type of Actions by Employee | Counts the types of Actions a specific employee has processed. | Emplid | Oprid Emplid Name Year Month Action Action Reason NOA Code NOA Extension Count |
| HE0238 – Career Conversion Date | Report of Career Conversion dates within HHS. | Emplid Hire Date NID | Emplid Name Position Occupied Hire Date Service Date Career Tenure Departid Position number NID Conversion Begin- Date Career Due Career Conditional- Conversion Date Emplid Class |
| HE0239 – Recruitment Bonus | Report all Recruitment Bonuses within HHS | Emplid Business Unit NOA Code | Emplid Name Departid Occupational Series Grade Step Business Unit NOA Code Effective Date Goal Amount |
| HE0240 – Career Ladder Position | Report all Career Ladder Positions within HHS | Emplid Departid Legal Authority | Emplid Name Effective Date |

| | | Code | Grade Step Position Number Pay Plan Occupational Series Target Grade Departid Position Title Legal Authority Code |
|---|---|--|---|
| HE0241 – Workflow Process | Report on all workflow processes/WIP Status | Setid Deptid like From Date To Date | Emplid Effdt Effseq Name Deptid NOA Code NOA Extension Action Action Reason Gvt WIP Status Gvt EE Trk Dt Gvt Trk Sequence Gvt WIP Status Oprid Gvt Trk Emplid |
| HE0242- ATSDR Sub- Agency verification | Report to validate all ATSDR ee's are in sub-agency 35 | HE Term ID Sub Agency | Deptid Emplid Empl Rcd Effdt Effseq Empl Status Position Nbr Sub Agency |
| HE0243 – Employees changing job series | FDA00 employees Employees who have changed job series as of March 03,2004 | Emplid Occupational Series Position | Emplid Name Position Number Occupational Series Grade Step Location Descr. |
| HE0244 – IHS Relocation Bonus | IHS00 employees with Relocation bonus. | | Emplid Name Departid Occupational Series Grade |

| HE0245 – CMS Position Data | CMS00 Position Data Information | Position Number Effective Date | Step Business Unit NOA Code Effective Date Location Pay Plan Goal Amount Effective Date Position Number Job Code Job Title Occ. Series Grade |
|---|--|--|--|
| HE0246- Postion Jobcode Out of Synch | Compare jobcode with position to verify correct jobcode | Setid Deptid Like | Departid Bargain Unit Setid Deptid Emplid Empl Rcd Effdt Effseq Position_nbr Jobcode |
| HE0247- Security Matrix | User security info | Setid Deptid like | Last Name First Name Middle Name Name Oprclass Rowsecclass Rolename AcctLock Oprid Emplid National ID Setid |
| HE0248- Awards w/ Barg Unit and NOA | Request from SAMHSA needed for FY03 - Oct 1, 2002 - Sept 30, 2003. All awards processed, please include the following fields: Name (first and last), RNO, Bargaining Unit Status, Mgrl Code, Pay Plan, Grade, Date, NOA Date, NOAC, Amount of Award or Time Off. Due to RNO being sensitive | Effdt From Effdt To Setid Deptid like | Deptid Name Effdt Gvt_Noa_Code Barg_Unit Manager_Level Gvt_Pay_Plan Grade Oth_Pay Oth_Hrs |

| | information – this field is not | | |
|--|--|----------------------|---|
| | included in the query results. | | |
| HE0249- Security Matrix Deptid/Row Sec | User security info | Setid Deptid like | Last Name First Name Middle Name Name Oprid Oprclass Rowsecclass Setid Deptid |
| HE0250 – Employees with COLA | Employees receiving COLA and the COLA amount | Setid | Name Emplid Deptid Location COLA Amount |
| HE0251 - Ret Emp by SETID/DEPTID (similar to HE0105) | Employee and Not To Exceed date info for all employees receiving Retention Allowance | Setid Deptid like | Deptid Name Effdt Gvt_Par_NTE_Date |
| HE0251_v2 - Ret Emp by SETID/DEPTID (similar to HE0105) *Query was removed because NOA 810a is no longer active | Employee and Not To Exceed date info for all employees receiving Retention Allowance | Setid Deptid like | Deptid Name Effdt Gvt_Par_NTE_Date |
| HE0252 - Employee by Jobcode | Employee by Jobcode | Jobcode like | Deptid Name Jobcode Descr Position Nbr Descr |
| HE0253 - Employees missing Res Loc Cd | Employees missing Resident Location Code | Setid like | Setid Emplid Name Address City State Postal |
| HE0254- Employee Listing w/Location | Employee Listing w/Location | Setid Like | Setid Name Location Location Descr Posn Title Pay Plan Occ Series |

| | | | Grade |
|--|--|------------------------|--|
| | | | NTE Date |
| HE0255- Retention Bonus w/ Prompt for end date | Provides data regarding Retention Bonus including effective dates and end dates | End Dt | Emplid Name Deptid Gvt_Svc_Agrmt_Type Effdt End Dt Service Dt |
| HE0256- Retention Allowance NTE Dates | Mirrors HRDB report used by NIH | Setid Deptid Like | Deptid Emplid Acct Cd First Name Last Name Birthdate Jobtitle Gvt Occ Series Gvt Pay Plan Grade Step Gvt Comprate Annual Rate Gvt Pay Basis Gvt Pay Basis Gvt Pay Rate Deter Gvt Vet Pref Appt Gvt Retire Plan Gvt TSP Upd Ind Gvt Scd Tsp Probation Date Service Date Gvt Tenure Hire Date Last Increase Date Gvt Dt Lei Gvt Appt Expir Dt Position Nbr Gvt Posn Occupied Manager Level Gvt Posn Sens Cd FLSA Status Barg Unit GVT Comp Level |
| HE0257 | Count on 002 Actions with a WIP Status = 'COR' from GVT_JOB Table. Query is grouped by | Start Date End Date | Business Unit Action |

| | business unit. | | |
|--|--|------------------------------------|---|
| HE0258 | Count on 9000 Actions with a WIP Status = 'COR', 'PRO', 'CAN' from GVT_JOB Table. Query is grouped by business unit. | Start Date End Date | Business Unit Action |
| HE0259 | Count on 9000 Actions from Action Staging Table. Query is grouped by business unit. | Start Date End Date | Business Unit Action |
| HE0260 | Count of Other Actions with WIP Status = 'PRO','CAN','COR' from GVT_JOB Table. Query is grouped by business unit. | Start Date End Date | Business Unit Action |
| HE0261- Security/Job Sensitivity Info | Query to pull Security Info to verify employees have received appropriate clearances | None | Setid Deptid Name Emplid Empl Rcd Position Nbr Descr Gvt Pay Plan Gvt Occ Series Grade Dflt JobCode Gvt Posn Sens Cd Security Clearance Gvt Sec Clr Status Gvt Clrnce Stat Dt Gvt Fin Disclosure Gvt Fin Discl Date Hire Dt |
| HE0262 – Overseas Employees | Listing of employees working in duty stations outside of the United States (except Puerto Rico) | Setid Like | SSN EMPLID Name Citizenship Status DeptID Duty Station Duty Station Descr |
| HE0263 – Staffing Run | Same as HE0010 and HE0081 except removed some fields, prompt by setid, deptid like, occ series and pulling the most current employee row | Setid Deptid Like Occ Series | Deptid Name Emplid Pay plan Occ Series Grade Step Salary Parenthetical Title |

| | | | Job Title |
|----------------------|-----------------------------|------------|--------------|
| HE0264 – WIGI Status | Listing of employees with | Setid | Deptid |
| | associated WGI status. | Deptid | EmplID |
| | | Start Date | Name |
| | | End Date | WGI Status |
| | | | WGI Due Date |
| | | | Step |
| HE0265 - Bargaining | Listing of employees with | None | Deptid |
| Unit | associated Bargaining unit. | | Name |
| | | | Descr |
| | | | Pay plan |
| | | | Occ Series |
| | | | Grade |
| | | | Barg Unit |

| Name | Purpose | Parameters | Data Provided |
|-------------------------------------|---------------------------------|---------------|----------------------------|
| HE0266 – Med Off in | | Occ Series | Emplid |
| Occ Series | | Business Unit | Name |
| | | Deptid | National ID |
| | | | Deptid Hire Date |
| | | | Current Appointment |
| | | | Authority |
| | | | Pay Plan |
| | | | Occ series |
| | | | Grade |
| | | | Base Pay |
| | | | Locality Adjustment |
| | | | Service Date |
| | | | Base Pay + Locality |
| HE0267 – SCEP | Current employees in the SCEP | Setid | Deptid |
| (Student Career | program (legal authority | Deptid Like | Emplid |
| Experience Program) | YBM,YGM,Y1M,Y2M,Y3M) | | Name |
| | | | Appointing Authority |
| | | | Type Appointment Hire Date |
| | | | Hire NTE Date |
| | | | Position Title |
| | | | Occ Series |
| | | | Pay Plan |
| | | | Sal Plan |
| | | | Grade |
| | | | Step |
| | | | Salary |
| HE0268 | NTE date of last 810 NOA for | OPDIV | OPDIV |
| *Query was removed | currently active employees that | | DEPTID |
| because NOA 810 is no longer active | are receiving Retention (other | | EMPLID |

| | earnings RET, R05, R10, R15, R20, and R25). | | Name NTE date |
|---|--|----------------------------------|---|
| HE0269 *Query was removed because NOA 810 is no longer active | Active employees that are receiving Retention (other earnings RET, R05, R10, R15, R20, and R25) but do not have a 810 NOA. | OPDIV | OPDIV DEPTID EMPLID Name |
| HE0270 | This report lists active HRSA employees. This report will be provided to the union. | | Name JobTitle Grade Step Deptid Deptid Description Location Reg/Temp Retirement Plan Hire Date Service Date |
| HE0271 | Listing of all active employees with location code. This query is similar to HE0254. | Setid Deptid Location Code | Business Unit Name Location Desc Pay Plan Occ Series Grade Hire NTE Date Barg Unit |
| HE0272 | Listing of all active employees. | Setid Deptid Effdt | Deptid Name Title Occ Series Grade Step Supv Code Base Salary Total Salary |
| HE0273 | Active employees with an active union due deduction | Effdt Setid Deptid | Name Manager Level Title Occ Series Grade SSN BUS code Deptid |
| HE0274 | Query only selects wage grade (WD, WG, WL, WS, WN) employees with blank WGI Due | Setid Deptid | Emplid Name NID |

| | Dates not in step 5. This query is similar to HE0214. | | Deptid Pay Plan Grade Step Salary Date LEI WGI Due Dt Reg/Temp Hire Date PRD Wrk Sched |
|---|---|--|---|
| HE0275 | Listing of employees with associated WGI status. This query is similar to HE0264. | Setid Deptid | EmpIID Name Grade Step WGI Due Date WGI Status Deptid |
| HE0276 | Similar to query HE0097. We need a report to capture all the annuitants with codes 2,3,C,D,E,F,H,J,4,5,7,and 8. | Setid Deptid | Name National ID SCD Annuity Indicator Deptid |
| HE0277 | This query captures employees with 817 NOA code for OPM reporting. This query is similar to HE0115. | Setid Deptid | Name Deptid Grade NOA Effdt Occupational Series Position Nbr Position Title Goal Amount |
| HE0278 | Provides service agreement data regarding PCAs, PSPs, Relocations, Recruitments including effective dates and end dates | Service Agreement End Date does not exceed date entered at prompt | Emplid Name Deptid Service Agreement Type Effective Date End Date Service Date NTE date |
| HE0279 – Actions keyed by NOA and EFFDT | Report lists actions by NOA and Effdt | NOA Code Effective Date | Emplid Empl Rcd # Effdt Effseq NOA Code WIP Status Name |

| HE0282 – 815 – Recruitment Bonus | This report lists employee's who received recruitment bonus | Setid Deptid Like | DeptID Pay Plan Grade Step Salary Pay Basis Location Series Name Gvt Occ Series |
|-------------------------------------|---|---|--|
| | between dates entered at prompt. | From Date To Date | Jobtitle Grade Gvt Comprate Effdt Goal Amount Business Unit |
| HE0283 – 816 – Relocation Bonus | This report lists employee's who received retention bonus between dates entered at prompt. | Setid Deptid Like From Date To Date | Name Gvt Occ Series Jobtitle Grade Gvt Comprate Effdt Goal Amount Business Unit |
| HE0284 – 810 – Retention Bonus | This report lists employee's who received relocation bonus between dates entered at prompt. | Setid Deptid Like From Date To Date | Name Gvt Occ Series Jobtitle Grade Gvt Comprate Effdt Goal Amount Business Unit Deptid NTE for 810 |
| HE0285 – Awards | The listing provides awards information for employees who received the following NOA's 840, 841, 846, 847. This query is similar to HE0115. | From Date To Date Location Like Setid Deptid Like | Emplid Name Deptid NOA Effdt Award Amount Location (Geographic Location) |
| HE0286 – Expired Hire NTEs | Shows active employees who have an expired Hire NTE. | OPDIV Department ID | OPDIV Department ID Employee ID Employee Record # Name |

| | | | Hire NTE Date |
|---|---|---------------------------------------|---|
| HE0287 – Reports To list | Shows all employees with their supervisor (reports to). | OPDIV Department ID | OPDIV Department ID Employee ID Employee Record # Name Position # Manager Level Occ Series Grade Reports to Position Reports to Position Name |
| HE0288 – Functional Code F and G | Reports all employees with Function Code equal to F or G, grade equal to 00 and salary table equal to 0000, 0200, or 0400 who are AD pay plan | OPDIV Department ID | Position Nbr Emplid Name Job Pay Plan Position Pay Plan OPDIV Deptid Functional Code Grade Salary Plan |
| HE0289 – Conversions NOA dates bwtn prompt | Indentifies hires between dates entered at prompts and gives noa information for hire row | Effdt from Effdt to Setid Deptid like | Deptid Emplid Name Hire Dt Effdt Rehire Date Service Dt Descr GVT OCC Series Grade Step Barg Unit Gvt Tenure Gvt Work Sched Gvt Noa Code He NOA Ext Gvt Pay Plan Gvt Vet Pref Gvt Leg Auth 1 Gvt Status Type Pay Rate Determinant |
| HE0290 – Competitive Legal Authority Actions | This report lists all actions with NOA codes 702, 713, and 721 actions with the Legal Authority | Effdt from Effdt to Setid | Name Deptid Effdt |

| | N3M. | Deptid like | NOA Legal Auth Pay Plan |
|---|--|--|--|
| | | | Series Grade Position Title |
| HE0291 – Position Data with Security Info | This report contains position data with security information. | Setid Deptid like | Deptid Emplid Name SSN Title Pay Plan Series Job Code Position Number Function Code Financial Disc. Required Status (Position) Security Location Code Competitive Level Code |
| HE0292 – Curr No Pay- Status with NTE Date | This report is similar to HE0144. This report lists employee's currently in a non-pay status with the latest NTE date. | Setid | Name Address City State Postal Employee Status Effdt NOA NTE Date Deptid National ID Emplid |
| HE0293 – SES Separations | This report reports separations for SES employees. | Effdt from Effdt to Setid Deptid like | Name Empl ID Department ID Pay Plan Occ Code Position Title Salary FEGLI Base Date of Separation Type of Separation (NOAC) |
| HE0294 – Employee Listing | This report lists employees who have actions with legal authority AYM and BAB. | Hire Date Setid Deptid | Name Emplid Deptid |

| HE0295 – Listing of userid's per agency. | The query combines user profile information with row level security to enable them to filter user profiles. This query returns all users with the employee status of the current PRO/COR row. | None. | Pay Plan Grade Step Hire Date Legal Authority 1 Legal Authority 2 User Description ID Empl Rcd # Row Sec Prm Lst Deptid Dept Setid Name Status |
|--|---|--|--|
| HE0296 – Pay Actions | This query identifies pay actions that have been processed which need to be corrected to conform to the new OPM regulations. | From Date To Date Setid | Emplid Empl_rcd Name Deptid Effdt Effseq NOA WIP |
| HE0297 – Special Rate Employees | This query identifyies special rate employees, searchable by occupational series and pay table (where they will show on the report whether they have a special pay table or not if I request that occupational series). | Business Unit Pay Table Occupational Series | OPDIV Deptid Emplid Name Pay Plan Occ Series Grade Step Pay Rate Determinant Base Pay Locality Pay Total Pay Geo Loc Code Job Code Position Number LEI Date WGI Due Date |
| HE0298 | The query returns all retained rate employees based on pay rate determinants 3, J, K, R | Business Unit, Deptid Like | Emplid Rcd Name Deptid Pay Plan Grade Step |

| | | | Base Pay |
|--------|-----------------------------------|----------------|---------------------------|
| | | | Loc Adjust |
| | | | Total Pay |
| | | | Pay Rate Determinant |
| HE0299 | Worklist entries for a specific | Oprid | Name |
| | · | Opriu | Action |
| | oprid | | |
| | | | Effdt |
| | | | Effseq |
| | | | Emplid |
| | | | Empl_Rcd |
| | | | Business Unit |
| | | | Deptid |
| | | | Wip Status |
| | | | Jobcode |
| | | | Position Number |
| | | | Title |
| | | | Oprid |
| | | | Oprid Description |
| HE0300 | Returns legal authority for last | | , = , |
| | 570, 571, 760 action. Where that | Business Unit | , |
| | NOA does not exist, returns legal | and Pay Plan | EMPL_STATUS, |
| | authority for last 171 or 170 | | GVT_WIP_STATUS, |
| | action | | GVT_PAY_PLAN, |
| | | | GVT_NOA_CODE, |
| | | | GVT_LEG_AUTH_1, |
| | | | GVT_PAR_AUTH_D1, |
| | | | GVT_PAR_AUTH_D1_2 , |
| | | | GVT_LEG_AUTH_2, |
| | | | GVT_PAR_AUTH_D2, |
| | | | GVT_PAR_AUTH_D2_2, |
| | | | GVT_WIP_STATUS, |
| | | | EMPL_STATUS |
| HE0301 | Employee with Tax data | Business Unit, | Name, |
| | | Deptid Like | Emplid, |
| | | | National_id, |
| | | | Deptid, |
| | | | Special Federal |
| | | | Withholding Status, |
| | | | Federal Marital Status, |
| | | | Federal Allowances, |
| | | | State, State Marital |
| | | | Status, State Resident |
| | | | Indicator, Special State |
| | | | Withholding Status, State |
| | | | Allowances |
| HE0302 | Employees who move between | Business Unit | Business Unit |
| | agencies within DHHS by | Deptid | Deptid |
| | | • | • |

| | reassignment, conversion, or promotion. | Effdt in old business unit | National Id Emplid Empl Rcd Name Noa Code Effdt New Business Unit New Deptid |
|--------|---|-------------------------------|--|
| HE0303 | Count by Deptid, NOA by Date | | Deptid (first 3 characters) Noa code count |
| HE0304 | Employees missing resident location code (geo_code) | Business Unit Deptid Like | Business Unit Deptid Emplid Empl Rcd Name Effdt Effseq Address City State Postal Geo Code |
| HE0306 | Vacant and incumbered positions | Setid Deptid Like | Deptid Jobcode Position Number Status Position Title Pay Plan Occ Series Position Grade Employee Grade Employee Step Emplid Name Security Clearance Account Code |
| HE0307 | GM Employees | Business Unit Deptid Like | Name Emplid Deptid Grade Step Salary WGI Date LEI |

| HE0308 | Employees with other pay by effective and poi | Effective Date Gvt POI | Name Emplid SSN Deptid Job Title Effective Date Earning Code Earnings Description Amount GVT POI |
|--|---|---|--|
| HE0309 – Current Appointment Authority | Need a report that prompts for Setid and Current Appointment Authority by effdt | Effdt between Setid Deptid Current Appointment Authority | Deptid Emplid Name Current Appointment Authority Current Appointment Authority 2 Service Date Pay Plan Grade |
| HE0310 | Employees who move between agencies within DHHS by reassignment, conversion, or promotion. (noa code in ('500','501','551','570','721','702','713') | Business Unit Deptid Like Effdt in old business unit | Business Unit Deptid National Id Emplid Empl Rcd Name New Business Unit New Deptid NOA NOA NOA ext Effdt |
| HE0311 | EHRP Security Administrators | N/A | Emplid Oprid Oprid decription Row Security Class Email ID |
| HE0312 – AD with Functional Code N or C | Reports all employees with Function Code equal to N or C, grade equal to 00 and salary table equal to 0000, 0200, or 0400 who are AD pay plan, this will be used to clean up functional code on these employees | OPDIV Department ID | Position Nbr Emplid Name Job Pay Plan Position Pay Plan OPDIV Deptid Functional Code Grade |

| | | | Salary Plan |
|---|--|--|--|
| HE0313 | Worklist entries for a Deptid | Business Unit Deptid Like | Name Action Effdt Effseq Emplid Empl_Rcd Business Unit Deptid Wip Status Jobcode Position Number Title Oprid Oprid Description |
| HE0314 – 810/27 – Retention | This report lists employee's who received retention incentive between dates entered at prompt. | Setid Deptid Like From Date To Date | Deptid Name Gvt Occ Series Jobtitle Grade Gvt Comprate Locality Adjustment Total Salary Effdt Business Unit Pay plan Bargaining Unit NTE Date NOA Code |
| HE0315 – Political Appointees w/addl pay | Reports all political appointees who have additional earnings | N/A | Business Unit Deptid Name Pay Plan Position Job Code Position Title Type of Appointment Position Occupied Grade Date SES Probation Date Location City State Reports To Reports To Job Title Base Pay |

| | | | Additional Pay |
|--------------------------------------|--|-----|--|
| | | | Total Pay |
| HE0316 – Political Appointees | Reports all political appointees | N/A | Business Unit Deptid Name Pay Plan Position Job Code Position Title Type of Appointment Position Occupied Base Pay Base Pay + Locality Grade Date SES Probation Date Location City State Reports To Reports To Job Title |
| HE0317 – SES Employees | Reports all SES Employees | N/A | Business Unit Deptid Name Pay Plan Position Job Code Position Title Type of Appointment Position Occupied Base Pay Base Pay + Locality Grade Date SES Probation Date Location City State Reports To Reports To Job Title |
| HE0318 – SES Employees w/addl pay | Reports all SES Employees who have additional earnings | N/A | Business Unit Deptid Name Pay Plan Position Job Code Position Title |

| | | | Type of Appointment Position Occupied Grade Date SES Probation Date Location City State Reports To Reports to Name Reports To Job Title Base Pay Additional Pay Total Pay |
|--|---|---|--|
| HE0319 – Temporary Promotion/hyperlink | These query is based on the temporary promotion date on the Employment Tab 1, Exp Dates field | Business Unit Deptid Like Promotion Expiration Date between | Emplid Name Position Title Grade Step Deptid Occ Series Temporary Promotion Date |
| HE0320 – Position Occupied out of Sync | Reports where the job position occupied does not equal the position data position occupied | Business Unit Deptid Like | Business Unit Deptid Emplid Empl_Rcd Effective Date Effective Sequence Name Job Position Occupied Position Data Position Occupied |
| HE_ALL_WIP_STATUS PARS Keyed Between Specified Dates with WIP and Payroll Status Provides listing of all PAR transactions keyed within a specified date period | The listing outputs the current WIP status of each action. In addition, it provides the status as to whether the transaction was transmitted through the payroll interface. The status codes for the payroll interface update indicator are as follows: N: Action not ready to be transmitted. R: Action to be transmitted during next interface run. D: Action sent this pay period. P: Action sent during a prior pay period, | Tracking Begin Date Tracking End Date | Employee ID Effective Date Effective Sequence NOA Code NOA Extension Payroll Interface Update Indicator Job code Department ID Grade WIP Status Action Date Tracking Date Sequence |

| HE_ALL_WIP_STATUS _BY_EFFDATE PARS Effective Between Specified Dates, Provides listing of all PAR transactions effective within a specified date period. | The listing outputs the current WIP status of each action. In addition, it provides the status as to whether the transaction was transmitted through the payroll interface. The status codes for the payroll interface update indicator are as follows: N: Action not ready to be transmitted. R: Action to be transmitted during next interface run. D: Action sent this pay period. P: Action sent during a prior pay period | Begin Effective Date End Effective Date | Employee ID Effective Date Effective Sequence NOA Code NOA Extension Payroll Interface Update Indicator Job code Department ID Grade WIP Status Action Date Tracking Date Sequence |
|--|--|---|--|
| HE_ALL_WIP_STATUS _BY_EMPLID PARS Keyed Between Specified Dates for an Employee, Provides listing of PAR transactions keyed within a specified date period for an Employee | The listing outputs the current WIP status of each action. In addition, it provides the status as to whether the transaction was transmitted through the payroll interface. The status codes for the payroll interface update indicator are as follows: N: Action not ready to be transmitted. R: Action to be transmitted during next interface run. D: Action sent this pay period. P: Action sent during a prior pay period | Tracking Begin Date Tracking End Date Employee ID | Employee ID Effective Date Effective Sequence NOA Code NOA Extension Payroll Interface Update Indicator Job code Department ID Grade WIP Status Action Date Tracking Date Sequence |
| HE_EEX_PAR_ACTIO NS – EEX Actions on PAR Pages *Query was removed because all NOA's in the criteria are no longer active | | | GVT_DATE_WRK GVT_NOA_CODE HE_NOA_EXT EMPLID EMPL_RCD EFFDT EFFSEQ OPRID |

| Name | Purpose | Parameters | Data Provided |
|--|---|--|--|
| HE_CORRECTIONS | Provides a list of corrections done between dates entered at prompt | Pay Period Start Date Pay Period end Date | Business Unit Deptid Emplid Effective Date NOA Code Count |
| HE_EEX_INBOUND_A CTIONS Employee Express Actions | Provides a list of Employee Express actions processed for the current pay period | None | Action Date NOA Code NOA Ext (Shred Out) Emplid Emplid Record # (Indicating multiple appointments) Effective Date Effective Sequence (Sequence #) User (User ID) |
| HE_JOBCODE | Provides a list of all active Job Codes within a particular Set ID | Set ID | Job Code Occupational Series Pay Plan Salary Plan Grade Target Grade Pay Basis Functional Class Status Sensitivity Code Manager Level Official Position Title |
| HE_LEAVE Category changes | Provides a list of Employees within a specified range of leave service comp dates to determine who needs leave category changes | Set ID Begin Service Date End Service Date | ID (Emplid) Service Date Name NID (Social Security Number) Department Set ID (Agency) Department ID (Admin Code) |
| HE_POC_NEWOPEN New Open Tickets | Provides information on all New or Open Help Poc Tickets | None | Ticket Number Open Date Agency Issue Workaround/Resolutio n Status |

| Otal a Data |
|-------------|
| Status Date |

| Name | Purpose | Parameters | Data Provided |
|---|--|--------------------------------|---|
| HE_POC_REPORT_AL L Logged Help Poc Tickets | Provides information on Help tickets logged in the Help Tracking Tool | Set ID | Ticket Number Open Date Agency Issue Workaround /Resolution Status Status Date Ticket Creator |
| HE_POC_REPORT_CL OSED Closed Help Poc Tickets | Provides information on Closed Help tickets logged in the Help Tracking Tool | Set ID | Ticket Number Open Date Agency Issue Workaround/ Resolutn Status Status Date Creator of Ticket |
| HE_POC_REPORT_A WAIT_AGCY - Help POC Report Awaiting Agency | Help Poc Tickets Awaiting Agency input, Report lists all tickets in a status of AGCY, which indicates that some action is required by the Agency | Agency | Ticket No Open Date Agency Issue Workaround / Resolution Status Status Date User Impact |
| HE_POC_REPORT_PE NDING Pending Help Poc Tickets | Provides information on Help tickets that are currently open or pending | Set ID | Ticket Number Open Date Agency Issue Workaround / Resolution Status Status Date User Impact |
| HE_POC_REPORT_BY _OPRID Pending Help Poc Tickets | Provides information on Help tickets that are currently open or pending | Oprid Ticket Status Like | Oprid Oprid Description Ticket Number Open Date Agency Issue Workaround / Resolution Status Status Date |

| Name | Purpose | | Parameters | Data Provided |
|------------------|----------------------------|-----|---------------|---------------|
| HE_NON_PAR_ACTIO | Returns non-par actions ke | /ed | Effdt between | Emplid |
| NS | for employees. | | | EmplRcd |
| | | | | Name |
| | | | | Effdt |
| | | | | NOA |
| | | | | NOA Extension |
| | | | | Flag |
| | | | | Action Date |
| | | | | Send Date |
| | | | | Oprid |